

**KEDZIE INDUSTRIAL TRACT SSA #7
MEETING OF SSA COMMISSION**

Thursday, April 22, 2010, 11:00 am
Recycling Services
3301 W. 47th Place, Chicago, IL 60632

MINUTES

Present: SSA Commissioners Mary Bochenek (Chair), Mark Villegas, Ted Geinosky, Dennis Masarik, David O'Keefe. BYNC Finance Director Ed Garcia. SSA #7 Program Manager Leslie Jacobs. Ed Ciolkosz, Englander.

- I. **Call to Order:** The meeting was called to order at 11:00 am.
- II. **Approval of minutes from March 25, 2010:** The minutes of March 25, 2010, were unanimously approved.
- III. **Financial Report:**

A. 2009 Year-End

Leslie Jacobs presented a revenue / expenditure report for 2009, which included year-end expenses against the 2009 budget by account. The report showed that even though there was \$1,083.87 remaining from the 2009 total allocation of \$100,425 -- partly due to the fact that BYNC did not charge back two months of SSA #7's share of administrative costs -- administrative costs still exceeded the original budget of \$14,825 by \$1,382.62. This was due to an unanticipated mid-year increase in health insurance costs.

On the other hand, Advertising/Promotion, Public Way Maintenance, and Safety Programs all came in under budget. In keeping with City of Chicago requirements, Dennis Masarik moved

To increase the 2009 Operational /Administrative account by \$1400 by shifting \$1300 from Safety Programs and \$100 from Public Maintenance accounts.

The motion was seconded by Mark Villegas and approved unanimously.

B. 2010 Year to Date

Leslie Jacobs introduced a new Monthly SSA Budget Worksheet that shows monthly and year-to-date expenditures against individual budget line items. This will be updated and presented at each SSA Commission meeting so that the SSA Commission can make budget revisions throughout the year as needed, instead of after the year has ended.

IV. **Open Discussions on 2011 Work Plan and Budget**

Leslie Jacobs stated that she sent out a mass mailing to all Kedzie Tract businesses but only heard back from four. Two of the businesses were to have representatives at today's meeting, but none came. One was unable to come to today's meeting but will come to the next one. The fourth, Walter Kurek from By-Lo, expressed by email and telephone the following views regarding the 2011 budget:

1. Security is the most important SSA service and the current security company is doing an excellent job.
2. Snow plowing does not seem to be occurring even though it is in the budget. (Mark Villegas stated that he spoke to Walter Kurek just before the meeting and said he is now in favor of snow plowing.)
3. The web site is unnecessary and not worth the \$2400 budget for staff time.

At the meeting, Ed Ciolkosz stated that security costs could be decreased by eliminating one 8-hour shift on Sundays, which he was told by a security guard, is a slow time during the week. This would amount to an annual savings of \$7,000, or about 10% of security costs.

The Commission directed Leslie Jacobs to send an email to Kedzie Tract businesses asking whether they would be in support of the proposal to reduce security hours on Sunday. Also, she was asked to remove \$2400 from the Advertising/Promotion account and shift the money to a Direct Services line item in another account before the final 2011 budget is submitted to the City.

V. **Old Business**

Pot Holes: Leslie Jacobs sent a FAX to John Rago, Streets and Sanitation, thanking him for the cold patches and asking if hot patches are still going to be done. Ed Garcia said that he would follow up on this.

Gate Maintenance: Leslie Jacobs is getting bids to oil the gates.

Traffic Light: Turning left onto 47th Street continues to be a problem and businesses would like a traffic light at 47th and Christiana, in addition to, or in place of, the one at 47th and St. Louis. The last time an inquiry was made about this, the SSA was told it would cost about \$140,000 and the SSA would have to pay for it. Ed Garcia stated that there is currently a traffic study being done on Kedzie just north of 47th Street. He will find out if the study could be extended to include our area.

VI. **New Business:** None

VII. **Adjournment:** The meeting was adjourned at 11:55 am.